



7800 Katella Avenue, Stanton, CA 90680

(714) 379-9222 • Fax (714) 890-1443

www.ci.stanton.ca.us

Check List Requirements for Non-Profit/Charity Solicitation Applicants

- | | | |
|--|--|--|
| <input type="checkbox"/> Completed Business License Application | <input type="checkbox"/> If the applicant is a sole proprietorship, partnership, association, or unincorporated company, provide the names and addresses of the partners or the persons comprising the association or company. | <input type="checkbox"/> If the applicant is a corporation, provide Statement of Information and Articles of Incorporation or Organization with the corporation's name, date, place of incorporation, address of its principal place of business, and the names and addresses of its principal officers. |
| <input type="checkbox"/> A detailed statement as the purpose for which the solicitation is to be made, the total amount of funds proposed to be raised thereby, and the use or disposition to be made of any receipts therefrom with a short outline of the method or methods to be used in conducting the solicitations | <input type="checkbox"/> The time when such solicitation will be made, giving the preferred dates and hour of day for the commencement and termination of the solicitations | <input type="checkbox"/> The name and address of the person or persons who will be in direct charge of conducting the solicitation, and the names of all fundraisers connected to or to be connected with the proposed solicitation |
| <input type="checkbox"/> Current Copy of organization handouts/pamphlets | <input type="checkbox"/> A statement to the effect that if a permit is granted, it will not be used or represented in any way as an endorsement by the City or by any department or officer thereof | <input type="checkbox"/> Such other information as may be reasonably required by the City Manager in order for him to determine whether the solicitation will not endanger the physical health or safety of the inhabitants of the City |
| <input type="checkbox"/> Copy of Franchise Tax Board Letter of Good Standing | <input type="checkbox"/> Copy of Certificate Secretary of State | <input type="checkbox"/> Internal Revenue Service Exempt Letter |

Thank you for your interest in the City of Stanton. Should you require additional information, please call 714) 379-9222.

**Please note that this guide is provided as a public service to assist those persons and entities interested in establishing and conducting a business in the City of Stanton. It is not warranted to be all-inclusive. Any errors or omissions herein will not relieve the business owner of his/her responsibility, obligation or liability in fulfilling all legal requirements.*



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STARTING A BUSINESS IN THE CITY OF STANTON?

The City of Stanton is delighted that you are interested in locating your business within our City. You will find that Stanton is a great place to start, relocate, or expand your business. The City prides itself on its efforts to support the growth of existing businesses and encourages new businesses to choose Stanton. In an effort to assist you, we have developed our business licensing procedures to provide an easy, understandable, and streamlined application process. The City of Stanton is here to assist you along the way, and we look forward to having you and your business in the City.

CITY OF STANTON BUSINESS LICENSE APPLICATION

Any individual, partnership, corporation or sole proprietor who wishes to conduct business within the City of Stanton must secure a business license prior to initiating operations. As part of the business license process, the Planning Division will ensure the type of business and its planned location meet the City's zoning requirements. In addition, depending on the type of business, the Building Division may also be required to review the business proposal and the planned location to ensure conformance with the California Building Code and the Fire Code. You may begin operations once the required departments have approved the business proposal and the planned location, and the business license application and attached forms are submitted to the Business Licensing Division along with the associated fee.

CITY OFFICE HOURS AND CONTACT INFORMATION

Business License Division

Finance Department
(714) 890-4200

Planning Division

Community Development Department
(714) 890-4210

Building Division

Inspection Request Line
(714) 890-4252, Option 1

City Hall Hours

7:00am – 6:00pm (Closed 12:00 noon – 1:00pm daily)
Monday – Thursday (Closed every Friday)

Planning Division Counter Hours

1:00pm – 5:00pm daily

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NON-PROFIT/CHARITY SOLICITATION BUSINESS LICENSE

As per the City of Stanton Municipal Code:

5.04.420 Activities and businesses needing permit from council.

The activities and businesses for which a permit from the council is required are those designated in Sections 5.04.060 through 5.04.190, Sections 5.04.430 through 5.04.450, subsections B through J of Section 5.04.510, Sections 5.04.520, 5.04.560, 5.04.620, 5.04.640, 5.04.660, 5.04.750 and 5.04.460 (Ord. 789 § 11 (part), 1997: prior code § 5.04.450)

5.04.060 Charity purpose – Nonprofit activity.

This chapter shall not require the payment of a license fee to conduct, manage or carry on any business, occupation or activity conducted, managed or carried on wholly for the benefit of charity, from which no profit is derived, whether directly or indirectly. (Prior code § 5.04.060)

5.04.100 State, federal exemptions.

A. Nothing contained in this chapter shall apply to any business or occupation exempt from taxation under the laws and Constitution of the state, or the laws and Constitution of the United States.

B. Any person claiming an exemption pursuant to this section shall file a sworn statement with the director of finance stating the facts upon which exemption is claimed, and in the absence of such substantiating statement, such person shall be liable for the payment of a business license. (Prior code § 5.04.100)

5.24.010 Definitions.

A. “Solicit” and “solicitation” mean the request, directly or indirectly, of money, credit, property, financial assistance or other things of value on the plea or representation that such money, credit, property, financial assistance or other thing of value will be used for a charitable purpose as those purposes are defined in this section, conducted door to door, in any place of public accommodation, in any place of business open to the public generally, on the city streets and sidewalks, in the public parks, on the public beaches or in any public places. These words also mean and include the following methods of securing such money, credit, property, financial assistance or other thing of value, when conducted in the manner stated above:

1. Any oral or written request;
2. The local distribution, circulation, posting or publishing of any handbill, written advertisement or other local publication;
3. The sale of any goods or services;
4. “Solicitation” as defined in this section shall be deemed to have taken place when the request is made, whether or not the person making the request receives any contribution referred to in this section.

B. “Charitable” means and includes the words patriotic, philanthropic social services, welfare, benevolent, educational, religious, civic or fraternal, either actual or purported.

C. “Contributions” means and includes the words alms, food, clothing, money, property, subscription or pledge, and also donations under the guise of loans of money or property.

D. “Person” means any individual, firm, partnership, corporation, company, association, society, organization or league, and includes any trustee, receiver, assignee, agent or other similar representative thereof.

E. “City manager” means that person whose duties and responsibilities are described in Chapter 2 of this code and any person designated in writing by the city manager as the city manager’s representative. (Ord. 517 § 1 (part), 1978: prior code § 5.24.010)

5.24.020 Charitable solicitations – Permit required – Exemptions.

A. It is unlawful to solicit contributions for any charitable purpose within the city without a permit from the city manager authorizing such solicitation; provided, however, that the provisions of this section shall not apply to any person organized and operated wholly or partially for charitable purposes and not operated for the pecuniary profit of any person if the solicitations by such person are conducted only among the members thereof by other members or officers thereof, voluntarily and without remuneration for making such solicitations, or if the solicitations are in the form of collections or contributions at the regular assemblies or meetings of any such person;

B. Provided, further, that when a permit has been issued to any person as defined in Section 5.24.010, other than an individual, then the individual agents and solicitors for such person shall not be required to obtain individual permits. (Ord. 517 § 1 (part), 1978: prior code § 5.24.020)

5.24.030 Application for permit.

A. An application for a permit to solicit shall be made to the city manager upon forms prescribed by him. The application shall be sworn to or affirmed and filed with the city manager at least ten days prior to the time at which the permit applied for shall become effective; provided, however that the city manager may for good cause shown allow the filing of an application less than ten days prior to the effective date of the permit applied for. The city manager shall either grant or deny the requested permit within ten days of the date the application is made. In the event the city manager fails to act within the time prescribed in this section, the permit shall be deemed granted.

B. The application require in this section shall contain the following information:

1. The name, address or principal office of the person applying for the permit;
2. If the applicant is not an individual, the names and addresses of the applicant's principal officers and executives;
3. The purpose for which the solicitation is to be made, the total amount of funds proposed to be raised thereby, and the use or disposition to be made of any receipts therefrom;
4. The name and address of the person or persons who will be in direct charge of conducting the solicitation, and the names of all fund raisers connected to or to be connected with the proposed solicitation;
5. A short outline of the method or methods to be used in conducting the solicitations;
6. The time when such solicitations will be made, giving the preferred dates and hour of day for the commencement and termination of the solicitation;
7. A statement to the effect that if a permit is granted, it will not be used or represented in any way as an endorsement by the city or by any department or officer thereof;
8. Such other information as may be reasonably required by the city manager in order for him to determine whether the solicitation will not endanger the physical health or safety of the inhabitants of the city;
9. If, while any application is pending, or during the term of any permit granted thereon, there is any change in fact, policy, or method that would alter the information given in the application, the applicant shall notify the city manager in writing thereof within twenty-four hours after such change. (Ord. 517 § 1 (part), 1978: prior code § 5.24.030)

5.24.040 Investigation.

The city manager shall examine all applications filed under Section 5.24.030 and shall make, or cause to be made, such further investigation of the application and the applicant as the city manager deems necessary in order for him to perform his duties under this chapter. Upon request by the city manager, the applicant shall make available for inspection by the city manager all of the applicant's financial books, records, and papers at any reasonable time before the application is granted, during the time a permit is in effect, or after a permit has expired, said financial books, records, and papers to be inspected by the city manager solely for determining the

truth of the information contained in the application or the truth of any representation made by the permit holder with regard to the receipts of any solicitation conducted under this chapter . (Ord. 517 § 1 (part), 1978: prior code § 5.24.040)

5.24.050 Standards.

The city manager must issue the permit unless any of the following have been demonstrated:

- A. That any statement made in the application is factually incorrect;
- B. That the solicitation is not made for the charitable cause described in the application;
- C. That the kind, character and method of the proposed solicitation, the time when it will take place, and its duration are such that the solicitation will endanger the physical health or safety of the public;
- D. That the applicant has not complied with the provisions of this chapter. (Ord. 517 § 1 (part), 1978: prior code § 5.24.050)

5.24.060 Renewal by the city manager.

Upon the expiration of any permit and if requested in writing so to do, the city manager must renew the permit within ten days of such request if the factual information upon which the original application was granted remains unchanged and that no violation of this chapter has been committed. The city manager may require a new application subject to the provisions of this chapter. (Ord. 517 § 1 (part), 1978: prior code § 5.24.060)

5.24.070 Charitable solicitations permit – Form.

Permits issued under this chapter shall bear the name and address of the person to whom the permit is issued, the number of the permit, the date issued, the dates within which the permit holder may solicit, and a statement that the permit does not constitute an endorsement by the city or by any of its departments, officers or employees of the purpose of or of the person conducting the solicitation and a brief written statement describing by approximate percentage the disbursement of the funds solicited under the permit. All permits must be signed by the city manager and presented to each and every contributor for inspection by said contributor upon his request. (Ord. 517 § 1 (part), 1978: prior code § 5.24.070)

5.24.080 Term of permits.

All permits issued under this chapter shall be valid for a period of thirty days unless renewed, revoked or suspended pursuant to the provisions of this chapter. Upon good cause shown, the city manager may issue a permit which may be valid for more than thirty days but in no event shall a permit be valid for more than six months. (Ord. 517 § 1 (part), 1978: prior code § 5.24.080)

5.24.090 Permit nontransferable.

Any permit issued under this chapter shall not be transferable or assignable. (Ord. 517 § 1 (part), 1978: prior code § 5.24.090)

5.24.100 Agents and solicitors.

A. All persons to whom permits have been issued under this chapter shall furnish proper credentials to their agents and solicitors for such solicitation. The credentials shall include the name of the permit holder, the date, a statement describing the holder's charitable activity, a description of the purpose of the solicitation, the signature of the permit holder or of the holder's chief executive officer, and the name and signature of the solicitor to whom such credentials are issued and the specific period of time during which the solicitor is authorized to solicit on behalf of the permit holder. A copy of the credentials must be filed with the city manager at the time the application for a permit is filed and must be approved by him as conforming to the requirements of this section before the permit is issued. No person shall solicit under any permit granted under this chapter without the credentials required by this section.

B. No agent or solicitor shall solicit contributions for any charitable purpose for any person in the city unless such person has been granted a permit under the provisions of this chapter. (Ord. 517 § 1 (part), 1978: prior code § 5.24.100)

5.24.110 Denial of permits.

In the event the city manager denies a permit to any applicant, the city manager shall within two business days give the applicant written notice in person, or by registered mail, of the denial, stating with specificity the reasons for such denial. (Ord. 517 § 1 (part), 1978: prior code § 5.24.110)

5.24.120 Revocation of permits.

Whenever it is shown that any person to whom a permit has been issued under this chapter has violated any of the provisions thereof, or that a promoter, agent, or solicitor of a permit holder has misrepresented the purpose of the solicitation, the city manager shall immediately suspend the permit, and within two business days, give the permit holder written notice in person, or by registered special delivery mail, of the revocation, or suspension stating with specificity the reasons for the suspension or revocation. The city manager shall report such suspension or revocation to the city council at the next regular meeting of that body following his action. (Ord. 517 § 1 (part), 1978: prior code § 5.24.120)

5.24.130 Appeals from action of city manager.

A. If an applicant or permit holder is aggrieved by any action to deny, suspend or revoke a permit by the city manager, such applicant or permit holder may appeal to the city council by filing with the city clerk a statement addressed to the city council setting forth the facts and circumstances regarding the action by the city manager. The city manager shall set a time and place for hearing the appeal and notify the applicant or permit holder. The city council at its next regular meeting, held not more than fifteen days from the date on which the appeal shall have been filed with the city clerk, shall hear the applicant or permit holder, the city manager, and all relevant evidence and shall determine the merits of the appeal and render a decision thereon within three business days of the hearing.

B. In the event the city council affirms the decision of the city manager to deny, revoke or suspend any permit under this chapter, the city council shall, within two business days thereof, give the aggrieved applicant or permit holder written notice in person or by registered mail of the city council's action, stating with specificity the reasons for their decision. The action of the city council shall be final and appealable to the Superior Court of the state of California pursuant to Code of Civil Procedure Section 1094.5.

C. The right to appeal to the city council from the denial, suspension or revocation of any permit granted under this chapter shall terminate upon the expiration of thirty days following written notice of the city manager's action. (Ord. 517 § 1 (part), 1978: prior code § 5.24.130)

5.24.140 Notice of suspension or revocation.

The chief of police shall be notified forthwith by the city manager or the suspension or revocation of any permit issued under this chapter. (Ord. 517 § 1 (part), 1978: prior code § 5.24.140)

5.24.150 Written receipts required.

Any person receiving five dollars or more in money or anything having a value of five dollars or more from any contributor under a solicitation made pursuant to a permit granted under this chapter shall give to each and every such contributor a written receipt signed by the solicitor showing plainly the name and permit number of the person under whose permit the solicitation is conducted, the date, and the amount received, together with a brief written statement describing by approximate percentage the disbursement of all funds solicited under the permit issued under this chapter; provided, however that this section shall not apply to any contributions collected by means of a closed box or receptacle used in solicitation, where it is impractical to determine the amount of such contributions. (Ord. 517 § 1 (part), 1978: prior code § 5.24.150)

5.24.160 Books and records.

No person shall solicit any contributions for any charitable purpose without maintaining a system of accounting whereby all donations to it and all disbursements are entered upon the official books or records of such person's treasurer or other financial officer. (Ord. 517 § 1 (part), 1978: prior code § 5.24.160)

5.24.170 Report required from permit holder.

It shall be the duty of all persons issued permits under this chapter to furnish to the city manager, upon his request, a report and financial statement showing the amount raised by the solicitation, the amount expended in collecting such funds, including a report of the wages, fee, commissions, and expenses paid to any person in connection with such solicitation, and the disposition of the balance of the funds collected by the solicitation. The permit holder may be required by the city manager to make available for the city manager's inspection all financial books, records and papers whereby the accuracy of the report may be verified. (Ord. 517 § 1 (part), 1978: prior code § 5.24.170)

5.24.180 Fraudulent misrepresentation.

A. No person shall directly or indirectly solicit contributions for any purpose by misrepresentation of his name, occupation, financial conditions, social condition, residence or principal place of business, and no person shall make or cause to be made any misstatement of fact, deception, or fraud in connection with any solicitation of any contribution for any purpose in the city, and in any application or report filed under this chapter.

B. No charitable organization or professional fund raiser soliciting contributions shall use a name, symbol, or statement so closely related or similar to that used by another charitable organization nor governmental agency that the use thereof would tend to confuse or mislead the public.

C. Nor shall a charitable organization or professional fund raiser solicit funds by the use of statements or material that would indicate that such funds were being raised for an organization nor agency from which organizations or agency explicit permission for the raising of such funds has not been received in accordance with other provisions of this chapter. (Ord. 517 § 1 (part), 1978: prior code § 5.24.180)

5.24.190 Authority of city manager.

Nothing in this chapter shall be construed as granting to the city manager, or to any other person, the authority to grant, deny, revoke, renew or suspend any permit by reason of this disapproval of or agreement with the philosophy, opinion, or beliefs of the applicant, permit holder or the person such applicant or permit holder represents, or for any other reason not specifically provided for in this chapter. (Ord. 517 § 1 (part), 1978: prior code § 5.24.190)

5.24.200 Penalties.

A. It is unlawful for any person to violate any provision or to fail to comply with any of the requirements of this chapter.

B. Any person violating any provision hereof shall be charged in accordance with Section .04.080 of this code and upon conviction shall be punished in accordance therewith. (Ord. 677 § 1 (part), 1988: prior code § 5.24.200)

5.24.210 Severability.

It is the intention of the city council that each separate provision of this chapter shall be deemed independent of all other provisions in this chapter, and it is further the intention of the city council that if any provision of this chapter is declared invalid, other provisions thereof shall remain valid and enforceable. (Ord. 517 § 1 (part), 1978: prior code § 5.24.210)



CITY OF STANTON

APPLICATION FOR A BUSINESS CERTIFICATE

7800 Katella Ave., Stanton, CA 90680
(714) 890-4200 • Fax (714) 890-1443 • Website www.ci.stanton.ca.us

Business Name _____

Business Owner _____

Business Address
(#, Street, City, State, Zip Code) _____

Mailing Address
(If different from Business Address) _____

Business Phone _____ Home Phone _____

Fax _____ Email _____

Service of Process Address
(If different from Business Mailing Address) _____

Home Address
(#, Street, City, State, Zip Code) _____

Ownership Type ☐ Corporation ☐ Partnership ☐ Sole Proprietor ☐ Other _____

If Corporation, List Officers and Titles _____

Federal/State Employer ID No. _____ State Sales Tax No. _____

State License No. _____ Class _____

Owner's Drivers License No. _____ SSN/TIN _____

Opening Date at This Location _____ SSN/TIN (Partnership) _____

☐ New Business ☐ New Owner (List Previous Owner) _____

☐ Business Name Change (List Previous Name) _____

☐ Address Change (List Previous Address) _____

☐ Legal Status Change _____ ☐ Other _____

I declare under the penalties of perjury that this application and any attachments thereto, have been examined by me and to the best of my knowledge and belief represent a true, correct and complete statement of facts.

☐ Under penalty of perjury, I declare that this business entity or ownership has not been convicted of any criminal offense which directly relates to the operation of the same type of business as desired in Stanton. I understand any violation in the last three years shall be grounds for denial or revocation.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY

| | | | | | | | |
|------------------------|--|-----------|-----------|-------------|--------|---------|--|
| Bus. No. | | Chair(s) | | Employee(s) | | B/L Fee | |
| Lic. Type | | Bus. Type | | AB-1379 | \$4 | IFC Fee | |
| Additional Approval by | | | Home Occ. | | Other | | |
| Remarks | | | | | Total: | | |

Copy of
☐ Fict. Business Statement (DBA)
☐ Sellers Permit
☐ Articles of _____
☐ Statement of Info
☐ Medical License
☐ Authorization Letter (Notarized)
☐ Other _____

INVESTIGATION FOR COMPLIANCE

CUP? _____ Zoning _____ Comments _____

Planning Approval _____ Date _____ ☐ FOG Approval
(if applicable) _____ Date _____

☐ Hold for Tenant Improvements ☐ Building Approval
(if applicable) _____ Date _____



This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



City of Stanton
BUSINESS LICENSING

SOLICITOR/CONNECTED FUND RAISERS LIST

PLEASE TYPE OR PRINT CLEARLY

MUST BE COMPLETED AND RETURNED WITH APPLICATION WITH PHOTO ID'S AND CONTRACTOR'S LICENSES

BUSINESS OWNER NAME: _____ CONTACT #: _____

BUSINESS HOURS: _____ AM TO _____ PM DAYS: _____ M T W TH F SA SU

OF SOLICITORS/FUND RAISERS: _____

PLEASE COMPLETE THE FOLLOWING:

NAME: _____ PHONE #: _____

ADDRESS: _____

NAME: _____ PHONE #: _____

ADDRESS: _____

NAME: _____ PHONE #: _____

ADDRESS: _____

NAME: _____ PHONE #: _____

ADDRESS: _____

NAME: _____ PHONE #: _____

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NAME: _____ PHONE #: _____

ADDRESS: _____



STATE OF CALIFORNIA

LABOR AND WORKFORCE DEVELOPMENT AGENCY

WORKERS' COMPENSATION DECLARATION

The State of California passed AB 3251 in September 1992, with an effective date of January 1, 1993. The bill requires every employer who applies for or RENEWS a business license must provide proof of valid workers' compensation insurance or proof of compliance with self-insurance provisions.

Please complete the form below and return it with your license forms and payment. Your cooperation is appreciated. If you have any questions, please contact the Labor and Workforce Development Agency at (916) 653-9900.

AB 3251 SEC. 2 SECTION 371.1 of the Labor Code is amended to read:

371.1 (a) Every employer who applies for any license or for renewal of any license for a business issued to pursuant to Section 37101 of the Government Code or Section 7284 of the Revenue and Taxation Code shall complete and sign a declaration that states the following:

WORKERS' COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following declarations:

☐

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided by Section 3700, for the duration of any business activities conducted for which the license is issued.

☐

I have and will maintain workers' compensation insurance, as required by Section 3700 for the duration of any business activities conducted for which this license is issued.

My workers' compensation insurance carrier and policy number are:

Carrier _____

Policy Number _____ Expiration Date _____

☐

I certify that in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Applicant Signature _____ Date _____

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIC FINES UP TO \$100,000 IN ADDITION TO THE COST OF COMPENSATION, DAMAGES, INTEREST AND ATTORNEY'S FEES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE.

Business Name _____

Business Owner _____ Phone _____

Business Address _____

Business license application: supplemental NPDES/SB 205 form

For assistance and information on completing this form, visit the City's NPDES consultant's website at www.jlha.net/industrial or email igpleasehelp@jlha.net

part a. contact information

business name

facility address in city

name and title

mailing address

email address

phone number

part b. business activity information

describe activities at the facility that the business is **primarily** engaged in

State law requires the listing of Standard Industrial Classification (SIC) code(s) associated with primary industrial business activities

Common SIC codes are listed on the back of this form

Not all SIC codes are listed. Go to OSHA's SIC website for the complete list of 4 digit SIC Code(s)

www.osha.gov/pls/imis/sic_manual.html

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

list the facility's primary SIC code

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

if applicable, list other primary SIC codes

Did you list any of the industrial SIC codes below?

| | | | | |
|--------------|------|------|------|---|
| any SIC from | 2011 | to | 4581 | manufacturing, production, or transportation |
| | 5015 | 5093 | 5717 | wholesale trade of used auto parts, scrap and waste, or petroleum |
| | 4911 | 4952 | 4953 | electric services, sewerage services, or refuse systems |
| | | | 0272 | horse and other equine farms |
| any SIC from | 0251 | to | 0259 | poultry and eggs production |
| any SIC from | 0211 | to | 0214 | cattle, hogs, sheep, and goats livestock |
| | | | 241 | dairy farms |
| any SIC from | 1011 | to | 1499 | mining |

☐ yes

☐ no

go to
part c

skip to
part d

part c. NPDES Permit coverage for industrial facilities

If you selected "yes" in part b above

The business facility needs coverage under the Statewide General NPDES Permit for Stormwater Discharges Associated with Industrial Activities (IGP)

If the industrial facility is covered under the IGP, list the facility's Waste Discharge ID (WDID)

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

NPDES WDID #. For NEC and NONA facilities, list the NEC # or NONA #

If the industrial facility is not yet covered under the IGP

A provisional business license will be issued for 3 months. After this time the facility must be covered under the IGP.

Information on receiving coverage under the IGP for industrial facilities

IGP coverage is obtained with the State Water Board and is required before starting industrial operations. If industrial activities and materials are not exposed to stormwater, the facility may qualify for No-Exposure Certification (NEC). For information and enrollment instructions for the IGP and NEC:

call 1-866-563-3107
visit online at www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.shtml
www.waterboards.ca.gov/water_issues/programs/stormwater/toolbox.shtml

part d. declaration

I certify under penalty and perjury of law that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

print name

signature

date

Common SIC codes

The tables below list common SICs. **They do not list all SICs.** Go to OSHA's website for the complete list of 4 digit SICs: www.osha.gov/pls/imis/sic_manual.html

| Common NON-INDUSTRIAL SIC codes | | | |
|--|--|--------------|--|
| Retail trade | | 5211 to 5999 | |
| Lumber and other building materials dealers | | 5211 | |
| Paint, glass, and wallpaper stores | | 5231 | |
| Hardware stores | | 5251 | |
| Retail nurseries, lawn and garden supply stores | | 5261 | |
| Variety stores (general merchandise) | | 5331 | |
| Grocery stores | | 5411 | |
| Retail bakeries | | 5461 | |
| Motor vehicle dealers (new and used) | | 5511 | |
| Motor vehicle dealers (used only) | | 5521 | |
| Auto and home supply stores | | 5531 | |
| Gasoline service stations | | 5541 | |
| Apparel (clothes, shoes, hats) stores | | 5561 to 5699 | |
| Furniture stores | | 5712 | |
| Household appliance stores | | 5722 | |
| Eating places (restaurants) | | 5812 | |
| Wholesale trade (non-industrial) | | | |
| Wholesale trade of motor vehicles, supplies, and new parts | | 5012 to 5014 | |
| Wholesale trade of furniture | | 5021, 5023 | |
| Wholesale trade of lumber and other construction materials | | 5031 to 5039 | |
| Wholesale trade of professional and electrical equipment | | 5043 to 5065 | |
| Wholesale trade of hardware, plumbing, and heating equipment | | 5072 to 5078 | |
| Wholesale trade of machinery, equipment, and supplies | | 5082 to 5088 | |
| Wholesale trade of apparel | | 5131 to 5139 | |
| Wholesale trade of groceries | | 5141 to 5149 | |
| Construction: Building and trade contractors | | 1521 to 1799 | |
| Building construction contractors | | 1521 to 1542 | |
| Special trade building contractors (plumbing, HVAC, etc.) | | 1711 to 1799 | |
| Services | | 7011 to 8999 | |
| Power laundries | | 7211 | |
| Coin-operated laundries and drycleaning | | 7215 | |
| Dry cleaners | | 7216 | |
| Beauty shops | | 7231 | |
| Barber shops | | 7241 | |
| Tax return preparation services | | 7291 | |
| Miscellaneous services (massage, tanning, tattoo) | | 7299 | |
| Photocopying and duplicating services | | 7334 | |
| Commercial photography | | 7335 | |
| Pest control services | | 7342 | |
| Building cleaning and maintenance services | | 7349 | |
| Heavy construction equipment rental and leasing | | 7353 | |
| Equipment rental and leasing | | 7359 | |
| Truck rental and leasing, without drivers | | 7513 | |
| Car rental | | 7514 | |
| Automotive body and paint shops | | 7532 | |
| General automotive repair shops | | 7538 | |
| Car washes | | 7542 | |
| Welding repair | | 7692 | |
| Health services | | 8011 to 8099 | |
| Legal services | | 8111 | |
| Child day care services | | 8351 | |
| Accounting, auditing, and bookkeeping services | | 8721 | |
| Finance, insurance, and real estate | | 6011 to 6799 | |
| Insurance agents, brokers, and service | | 6411 | |
| Real estate: Operators of nonresidential buildings | | 6512 | |
| Real estate: Operators of apartment buildings | | 6513 | |
| Real estate: Agents and managers | | 6531 | |

| Common INDUSTRIAL SIC codes | | | |
|---|--|--------------------------|--|
| Manufacturing | | 2011 to 3999 | |
| Food and beverage manufacturing or processing | | 2011 to 2099 | |
| Apparel (clothing) production and fabrication | | 2311 to 2399 | |
| Lumber and wood products manufacturing | | 2411 to 2499 | |
| Furniture manufacturing | | 2511 to 2599 | |
| Paper and allied products manufacturing | | 2611 to 2679 | |
| Printing, publishing, and allied industries | | 2711 to 2796 | |
| Commercial printing, lithographic | | 2752 | |
| Chemicals and allied products | | 2812 to 2899 | |
| Petroleum refining | | 2911 to 2999 | |
| Rubber and plastic product manufacturing | | 3011 to 3089 | |
| Plastic molding | | 3089 | |
| Stone, clay, glass, and concrete manufacturing | | 3211 to 3299 | |
| Basic metal product manufacturing | | 3312 to 3399 | |
| Fabricated metal products, except machinery and transport | | 3411 to 3499 | |
| Fabricated structural metal manufacturing | | 3441 | |
| Sheet metal work | | 3444 | |
| Machinery and equipment manufacturing | | 3511 to 3599 | |
| Machine shops | | 3599 | |
| Electronic and electrical equipment manufacturing | | 3612 to 3699 | |
| Manufacturing (continued) | | 2011 to 3999 | |
| Transportation equipment manufacturing | | 3711 to 3799 | |
| Measuring, analyzing, and controlling instruments manufacturing | | 3812 to 3873 | |
| Miscellaneous manufacturing, not elsewhere classified | | 3999 | |
| Transportation (industrial), electric, and sanitary | | 4011 to 4581, 4911/52/53 | |
| Railway transportation | | 4011, 4013 | |
| Local and suburban transit | | 4111 to 4173 | |
| Motor freight transportation and warehousing | | 4212 to 4231 | |
| General warehousing and storage | | 4225 | |
| Water transportation | | 4412 to 4499 | |
| Air transportation | | 4512 to 4581 | |
| Electric services | | 4911 | |
| Sewerage systems | | 4952 | |
| Refuse systems (refuse collection <i>and</i> disposal) | | 4953 | |
| Wholesale trade (industrial) | | | |
| Wholesale trade of used motor vehicle parts | | 5015 | |
| Wholesale trade of scrap and waste materials | | 5093 | |
| Wholesale trade of petroleum: bulk stations and terminals | | 5171 | |